**PTCO Meeting Agenda**

**Tuesday, January 21   
6:30p  
Location: High Plains Cafe & Virtual**

### **1. Call to Order & Welcome**

### **2. Treasurer’s Report**

* **Current balance / Any notable changes or updates.**

### **3. Staff Requests**

1. **Shena Schultz – Japan Trip Chaperone Fee Assistance**
   * Requested Amount: $1,380
   * Explanation: Funds needed to cover tipping fees ($550) and prorated trip costs ($830).
   * Alternative Request: If full amount can't be raised, consider covering $830.
2. **Nancy Payton – Field Trip Funds**
   * Requested Amount: $3,000
   * Explanation: Additional funds for field trips (buses, trips to Denver, Estes Park).
   * Update: $3,000 was allocated previously, but more is needed to cover remaining trips.
3. **Karen Helfrich – Golden Bison Buck Rewards**
   * Requested Amount: $100
   * Explanation: Funds to provide student rewards (Ice Cream Sandwiches, Snickers Bars, Chips, etc.).
4. **Elle McDaniel / Shawna Lemons – Talent Show Support**
   * Requested Amount: $400
   * Explanation: Funds for outside judges, light breakfast, and medals.
   * Breakdown:
     + $100 per judge (3 judges)
     + $75 for breakfast
     + $25 for medals
   * Event Date: May 5, 2025

### **4. Old/Continuing Business**

1. **Matthew Goldsmith – Swimming and Diving Record Board**
   * Awaiting mock/pricing for add’l boards
2. **Bingo for Books recap**
3. **Teacher appreciation recap:** Coffee Truck on February 11th

### **5. New Business**

1. **Principal Updates**
   * Danielle Feeney’s Update - Any upcoming school news, events, or initiatives.
2. **Spirit Night Updates**
   * **Upcoming Spirit Nights**
     + March: Chik-Fil-A Week of: March 3
3. **March: Conference Meals, Book Fair, & Other Events**
   * Conference Meals: March 4–6 **PTCO to provide meal on March 4**
   * Book Fair: Date and details.
4. **April/May: Summer Kick-Off Event**
   * Date: May 9th
   * Discussion:
     + **Food Trucks:** 
       - Sweaty Moose booked
       - Kona Ice reserved (free for HPS students)
     + Has email gone out from teachers for volunteers?
     + Number of activities will depend on volunteer numbers.

### **6. Open Forum / Discussion / New Items**

### **7. Adjournment**